

7900 W. Court Street, Pasco, WA 99301 ♦ (509) 547-6498 ♦ Fax (509) 547-6788

🖂 [KingspointChristian@kingspoint.org](mailto:KingspointChristian@kingspoint.org) web: [www.kingspoint.org](http://www.kingspoint.org)

**General**

**EMPLOYMENT APPLICATION**

**Mission**

It is the mission of Kingspoint Christian School to provide a

Christ-centered education that encourages students to have

a personal relationship with Jesus Christ and strive for the

highest standards in moral character, academics,

and service to others.

*Kingspoint provides equal access to all programs and services without discrimination based on sex, race, creed, color, national origin, or age; honorably discharged veteran or military status; the presence of any sensory, mental, or physical disability; or the use of a trained dog guide or service animal by a person with a disability.*

PERSONAL INFORMATION:

Applicant Name:

Address:

City State Zip

How long have you lived here? Years Months

Previous Address:

City State Zip

How long did you live there? Years Months

**\*\*On the reverse side, please list any additional addresses where you have resided at any time during the past five years.\*\***

Home telephone number: Cell number:

SS#: Email address:

Position Desired (check all that apply):

□ Substitute □ Administrative/Office Staff □ Recess Duty □ Janitor

□ Extended-Day program (before/after school care) □ Classroom Aide □ Sports Coach

If responding to a current job posting, please list the position:

How did you learn about the position for which you are applying?

CHRISTIAN BACKGROUND:

**Please carefully read our Statement of Faith and indicate below your degree of support.**

***KINGSPOINT STATEMENT OF FAITH:***

We believe…

* the Bible is the only inspired, infallible, and authoritative Word of God.
* there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.
* in the Deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death, in His bodily resurrection, in His ascension to the right hand of our Father, in His personal future return to the earth.
* the only means of being cleansed from sin is through repentance, confession, and faith in the precious blood of Christ.
* in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life.
* in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation.
* I fully support the Statement of Faith as written above without reservation. **Signature:**
* I support the Statement of Faith above except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction. **Signature:**

**► Please attach a separate paper briefly giving your Christian testimony AND why you would like to work in a Christian school.**

What church do you attend?

Are you presently a member in good standing? □ No □ Yes -- # of years:

In what church activities are you currently involved and with what degree of regularity?

What other Christian service have you done since becoming a Christian?

What is your attitude toward working with those of other denominational beliefs?

Describe your routine of personal Bible study and prayer:

What books have you read recently that have helped you spiritually?

PERSONAL REFERENCES

References should include previous employment and related volunteer/work experience. Do not include family members or relatives.

Give three references who are qualified to speak of your spiritual experience and Christian service. **List your current pastor first.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Position** | **Address** | **Phone** | **# years known** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Give three references who are qualified to speak of your professional training and/or experience. **List your current or most recent supervisor or principal first.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Position** | **Address** | **Phone** | **# years known** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

List any other names which you may have used for any employers or organizations listed:

Do you have any commitments to any other employer at this time? □ Yes □ No

If yes, explain:

EMPLOYMENT HISTORY

Please start with your current or most recent employer (or volunteer organizations which serve children) and work backwards for the past ten years. If necessary, you may make copies of this page or, following the same format, use the reverse side.

**EMPLOYER**: Phone:

Address:

Position Title(s):

Employed - From: To: Supervisor Name:

Work duties performed:

Reason for leaving:

**EMPLOYER**: Phone:

Address:

Position Title(s):

Employed - From: To: Supervisor Name:

Work duties performed:

Reason for leaving:

**EMPLOYER**: Phone:

Address:

Position Title(s):

Employed - From: To: Supervisor Name:

Work duties performed:

Reason for leaving:

**EMPLOYER**: Phone:

Address:

Position Title(s):

Employed - From: To: Supervisor Name:

Work duties performed:

Reason for leaving:

Describe any other experience you have that would be relevant to the job for which you are applying:

CERTIFICATION AND AGREEMENT

I understand Kingspoint provides equal access to all programs and services without discrimination based on sex, race, creed, color, national origin, or age; honorably discharged veteran or military status; the presence of any sensory, mental, or physical disability; or the use of a trained dog guide or service animal by a person with a disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Kingspoint Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals which know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the job.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with or around children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and records as many sets of fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditional upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do not understand the above statements.

Signature of Applicant: Date:

DECLARATION OF MORAL INTEGRITY

Kingspoint Christian School is a religious, non-profit organization representing Jesus Christ throughout the local community. We require our employees to be born-again Christians, living their lives as Christian role models (Romans 10:9-10; 1 Timothy 4:12; Luke 6:40). Employees will conduct themselves in a way that will not raise questions regarding their Christian testimonies. A Christian lifestyle should reflect the Bible perspective of integrity, appropriate personal and family relationships, business conduct, and moral behavior. An employee is expected to demonstrate a teachable spirit, an ability to share love for others, a willingness to live contentedly under authority, and a commitment to follow the Matthew 18 principle when an issue arises with fellow employees or management.

The Kingspoint Christian School Statement of Faith expects employees to maintain a lifestyle based on Biblical standards of moral conduct, which violates the bona fide occupational qualification for employees to be Christian role models, includes, but is not limited to, promiscuity and homosexual behavior or any other violation of the unique roles of male and female (Romans 1:21-27; 1 Corinthians 6:9-20). Kingspoint Christian School believes that Biblical marriage is limited to a covenant relationship between one man and one woman.

Kingspoint Christian School employees and volunteers will maintain a lifestyle based on Biblical standards of conduct. Failure to do so may result in a reprimand or, in some cases, dismissal from employment. It is the goal of Kingspoint Christian School that each employee or volunteer will have a lifestyle in which “He may have the preeminence” (Colossians 1:18).

As an applicant for employment or for a volunteer position with unsupervised access to children to model the same Christian values and lifestyle that it seeks to instill in its students. As an applicant as an employee or volunteer at this school, I recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that, with regard to my personal moral character and conduct as of this date, I am not nor have I been in the past engaged in inappropriate conduct, nor do I have inclinations toward such conduct.

Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage, homosexual or lesbian inclinations or actions, sexual harassment, use or viewing of pornographic material or website, or sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of Kingspoint Christian School.

(Print) Applicant Name:

Signature: Date:

Administrator Signature **after** discussion with applicant:



7900 W. Court Street, Pasco, WA 99301 ♦ (509) 547-6498 ♦ Fax (509) 547-6788

🖂 [KingspointChristian@kingspoint.org](mailto:KingspointChristian@kingspoint.org) web: [www.kingspoint.org](http://www.kingspoint.org)

**AUTHORIZATION TO RELEASE REFERENCE INFORMATION**

I have made application for a position at Kingspoint Christian School. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals which know me and have kn9wledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, medical information, credit reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release Kingspoint Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Kingspoint Christian School.

I agree that a photocopy of facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

(Print) Applicant Name:

Social Security Number:

Signature: Date: